



February 2, 2015

To Whom It May Concern:

We are happy to invite you to be part of the VROCC Vendor and Craft Fair that will take place at the Veronica Robles Cultural Center. This is a great opportunity to expose your business and sell your products right before Mother's Day 2015.

We are also requesting a donation to be raffled during the event. Proceeds will benefit The Veronica Robles Cultural Center (VROCC) open to youth, adults and families throughout the Greater Boston area to enroll in folkloric dance and music classes, multimedia training and special events. VROCC blends dance and music education with the power of technology and media to introduce members to the Spanish language and cultures of the Spanish-speaking world.

VROCC Arts and Craft Fair will be held on Saturday, April 25, 2015 from 11 a.m. to 4 p.m. at Veronica Robles Cultural Center 175 William F. McClellan Highway, Rte 1A, East Boston, MA 02128. The event is free to the public.

If you want to be part of this event please choose your sponsorship level and fill out the Registration Form. I am including our organization information for tax purposes BCAE/Veronica Robles Cultural Center 501C3 Non Profit Tax ID 04-2113278.

For information about the Fair call our main office 781-558-5102, or contact Fair coordinator Andrea Cali (617)-816-9139. You can also call me directly at (617) 308-2314. Visit www.vrocc.org to learn more about other programs offered at VROCC.

Thank you in advance for your support.

Cordially,

A handwritten signature in black ink, appearing to read "Veronica Robles", written over a faint circular stamp.

Veronica Robles
Founder-Director



**Veronica Robles
Cultural Center**

Registration Form

Yes, I want to participate in the VROCC Vendor and Craft Fair taking place at 175 William F. McClellan Highway, Rte. 1A, East Boston, MA 02128 on Saturday, April 25, 2015 from 11 a.m. to 4 p.m. I will donate an item or a voucher for one of my services to be raffled to benefit Veronica Robles Cultural Center programs. The donations will be received prior to set-up the day of the event.

Business/Company Name:

_____ Contact
name and Title:

Address: _____

Work Number: (____) _____ Cell Number: (____) _____

E-Mail: _____

Website: _____

Option #1 \$75 _____ Includes a table and your business cards in the event program

Option #2 \$50 _____ A "Business card" Ad printed in the event program

(You may bring your own table. We do have 8 tables available for a \$5.00 fee for the first 8 vendors who register.

Please describe your donation (Piece of art, product or voucher)

Payment (Please choose) Check ___ Paypal _____

Credit Card Payment: VISA _____ MasterCard _____ Discover Card _____

Amount: \$ _____

Name as it appears on the card: _____

Credit Card #: _____ Expiration Date _____

Person Authorizing this agreement: _____

Title _____ **Signature** _____ **Date** _____